Hamro Samman Project
Call for Expressions of Interest - No. 6817-19-EOI-01
Strengthening Survivor Networks to Fight Human Trafficking

Summary of the EOI

A successful movement to address human trafficking must include survivors and at-risk populations as active participants in CTIP efforts. Survivor and labor-migrant networks have begun to advocate for inclusive and protective policies but often fall short of effective advocacy due to limited institutional capacity and/or misaligned messages.

The Hamro Samman Project aims to ensure the inclusion of the voice of people at-risk of human trafficking and human trafficking survivors in decisions that impact on them and on the fight against human trafficking. Through this grant the Hamro Samman Project will strengthen a network of entertainment workers, returnee migrants and/or human trafficking survivors (of all genders) to engage in advocacy and oversight and strengthen their participation in anti-human trafficking activities.

1. Background

Trafficking in persons (TIP) is a complex problem that requires multi-stakeholder, multi-disciplinary solutions. Nepal is a source, transit and destination country for labor, sex and organ trafficking. Some studies have estimated that a quarter of a million Nepalis are in forced labor or other forms of trafficking at any given time, with millions more vulnerable due to poverty, lack of employment and other livelihood opportunities and lack of information about trafficking and services for victims and survivors.

The Hamro Samman Project is a five-year project generously supported by the American people through the United States Agency for International Development (USAID) and implemented by Winrock International. Its goal is to reduce the prevalence of trafficking in persons in 10 strategically selected districts of Nepal. Using the ‘4Ps’ framework- Prevention, Protection, Prosecution and Partnership, the Hamro Samman project will bring together various stakeholders and implementing partners to reduce the prevalence of trafficking in persons through three objectives:

- **Objective 1:** Strengthening federal, provincial and local Government of Nepal (GON) efforts to combat TIP;
- **Objective 2:** Improving Civil Society Organization (CSO) advocacy and engagement to address TIP; and
- **Objective 3:** Increasing private sector partnerships (PSPs) to service TIP survivors and at-risk populations.

2. Geographical Focus

The Hamro Samman Project is focusing its activities in 10 target districts:
• Province 3 – Kathmandu, Nuwakot, Makwanpur and Sindhupalchowk;
• Province 5 – Rupendehi, Kapilbastu, Banke and Bardiya;
• Province 7 – Kailali and Kanchanpur.

The applicant’s survivor, entertainment worker or returnee migrant network should cover some or all of these districts.

3. Grant to Human Trafficking Survivor Network to Lead Advocacy, Oversight, and Participation in Anti-TIP Activities

The Hamro Samman Project intends to support one or several survivor network made up of TIP survivors, workers in the entertainment sector and/or returnee migrants, of all genders, to strengthen advocacy, monitoring and participation in decision making on issues that affect the members and on prevention, protection and prosecution of human trafficking.

The total grant pool is initially approximately NPR 9.0 million for a total of 18 months. A cost extension is possible.

Areas for capacity development will vary based on the organization’s need, but may include:

- Strengthening leadership and advocacy skills of the survivor/entertainment sector workers/ returnee migrant members and supporting them to engage in collective advocacy and consultation (mandatory and priority activity)
- Technical capabilities such as:
  - Advocacy Skills
  - Improved quality of services to members
  - Communications materials to members to understand the law, policies, standards and services (such as safe migration materials)
  - Training to members on advocacy to and participation in local-level government committees to counter human trafficking
  - Monitoring and reporting on district and community-level policies
  - Ability to review government policies and report on those policies
  - Improved expertise in an issue related to human trafficking
- Monitoring and evaluation (M&E)
- Communications and public awareness raising on issues related to trafficking
- Financial and administrative management
- Organizational structure, processes, policies and procedures
- Work with the media, including community radio, for improve reporting and information dissemination
- Data management and analysis
- Others

4. Instruction to the Applicants

   a. Eligibility

This EOI is open to all Nepali civil society organizations, networks, membership-based organizations, and federations that have an active membership or network of human trafficking or labor exploitation survivors, entertainment sector workers or returnee migrants and who are
interested in strengthening its network members to ensure survivors and people at risk are included in decision making about prevention, protection and prosecution of human trafficking.

<table>
<thead>
<tr>
<th>Eligibility Criteria</th>
<th>Yes/No</th>
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<tr>
<td>Application received on time and complete</td>
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<tr>
<td>Organization has an active membership or network of CTIP or labor exploitation survivors, entertainment sector workers or returnee migrants</td>
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<tr>
<td>Nepali organization</td>
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<tr>
<td>Based in at least one target district (preference given to networks covering more districts)</td>
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b. Scope of Work

The primary scope of work in this EOI is strengthen a network of human trafficking survivors or people at risk of being trafficked to engage in advocacy and participate in decision making to prevent, protect and prosecute human trafficking. Detailed scope of work will be provided to the applicants who are shortlisted for the proposal process.

c. EOI Documents

Applicants are expected to go through the instructions and model formats of necessary EOI documents. Failure to comply with the given instruction shall be at the applicant’s risk and may affect the evaluation of the EOI. The Hamro Samman Project shall respond to the applicant’s question by email. Applications should be submitted electronically by email to: Hamro.Samman@winrock.org

d. Preparation of EOI

The EOI, all related documents and correspondence shall be written in English. WI shall not bear any costs incurred in the preparation and submission of the EOI.

e. Required Documents

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Documents</th>
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| Application Package | Annex 1 – Expression of Interest - One to two pages explaining why you are interested to invest your time and efforts on this project and why you think this project is important.  
Annex 2 - Organization’s Profile (use format below)  
Annex 3 - Applicant’s Previous Work Experience |
f. **EOI Selection and Evaluation Process**

Submitted EOI will be reviewed against the basic eligibility criteria listed above. The Application Package will be scored out of 5 based on how well it meets the objectives of the EOI. The top organization(s) will then be invited to submit a full proposal.

**g. EOI Submission**

Only electronic applications will be accepted. Electronic copies should be sent by email to Hamro.Samman@winrock.org. **The deadline for submission May 20, 2019.** Late submission of EOI documents will not be accepted. Canvassing at any stage of the process shall lead to automatic disqualification of the application. Applicant organizations which have not been successful at the EOI stage will not be considered for the next stage, Winrock International reserves the right to accept or reject any or all applications without assigning any reason.

5. **Conflict of Interest**

Hamro Samman will ensure that members of the Grants Selection Committee do not have conflicts of interest with the organizations whose applications are being reviewed. Winrock holds the right to determine if “blind” reviews or tiered reviews by the Grants Selection Committee are needed.

6. **List of Annexes**

Annex 1  Expression of Interest  
Annex 2  Organization’s Profile  
Annex 3  Previous Work Experience

**Disclaimer:**  The issuance of this EOI and any assistance provided during the application development do not constitute an award or commitment on the part of the Hamro Samman Project, nor does it commit the Hamro Samman Project to pay for costs incurred during the preparation and submission of the application. The Hamro Samman Project reserves the right to accept or reject any or all applications received and reserves the right to ask further clarifications from the applicants.
Instructions: Please write one to two pages (do not exceed two pages) explaining why you are interested to invest your time and efforts on this project and why you think this project is important.
Annex 2
Format of Organization’s Profile - No. 6817-19-EOI-01

1. Name of Organization:
2. Address of Organization:
   a. Province:
   b. District:
   c. Municipality
   d. Ward
3. Focal Contact Information
   a. Name
   b. Position
   c. Email
   d. Telephone
4. Date of Establishment
5. Organization’s PAN/VAT number
6. Type of Organization
7. Is the organization human trafficking survivor or labor exploitation survivor led
(please clarity)?

8. Is the organization led by a current or former entertainment sector worker?

9. Is the organization led by a current or former migrant worker?

10. Total number of staff:

   a. Full time

   b. Part time

11. Annual turnover last 3 years:

   a. Year 1

   b. Year 2

   c. Year 3

12. Describe your survivor network, entertainment work network or returnee migrant worker network/membership base (please explain how many people, what gender, what type of network, where they are located, what it does) etc. (maximum 400 words)

13. What are the capacity development priorities for your organizations? What are the priorities for your network members? (maximum 150 words)

14. What is your organization’s mission, goal and objectives? Briefly describe its main areas of work (maximum 150 words)

15. What changes have you made to improve your organization? Please explain. (maximum 150 words)

16. Can you briefly describe two of your organization’s strengths? (maximum 200 words)

17. Can you briefly describe two of your organization’s weakness and how would you improve those weakness? (maximum 200 words)
Annex 3
Format of Applicant’s Previous Experience - - No. 6817-19-EOI-01

The applicant is required to submit a brief description of relevant project or activities implemented by the organization during the past 5 year period. Please include **three relevant projects**. Please fill out the following table and attach separate sheet for each project.

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<thead>
<tr>
<th>Project Title:</th>
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<td>Country:</td>
<td>District:</td>
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<td>Zone:</td>
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<tr>
<td>Name &amp; Address of the Client:</td>
<td>Duration of the project:</td>
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<td>Total Budget of the project:</td>
<td>Geographical coverage:</td>
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<td>Start Date (month/year):</td>
<td>End Date (month/year):</td>
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<tr>
<td>Narrative Description of Project: (very brief)</td>
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